



Date: 25/03/2024

**Request for Quotation No. UNFPA/SDN/RFQ/Dignity Kits/02/24
For the procurement of 14,635 Dignity Kits**

Dear Sir/Madam,

We hereby solicit your quotation for the supply of 14,635 Dignity Kits.

This process is based on Fast Tracking Process (FTP), accordingly you have 12 days to submit your quotation.

Dignity KIT component and specifications were described in Annex A. Quotation Forms (A).

Bidders are required to provide:

- technical specifications.
- Quality standard of the products.
- Prices can be in USD or SDG according to UNOR on the day of bids closure. Prices can be determined base on the delivery factor (we are targeting to commit funds & Delivery before 30th May 2024 before grant closure.)
- Sample of Dignity Kits should be submitted before the RFQ closure.
- Delivery time for the Kits,
- Partial delivery it should be clearly mentioned.
- Validity of the quotation.
- Certificates for COA, COO.
- Breakdown of the cost (cost of items packed as kits, shipping, and clearance).

UNFPA reserves the right to submit a Purchase Order for all (quantity- Items) or partial according to requirements.

UNFPA reserves the right to issue returning pricing accordingly.

A) Documents to be submitted with the RFQ: Annex A. Quotation Forms (A)

Electronically to the secure mailbox sudan.office@unfpa.org, or by hand to UNFPA office in Port Sudan, Hay Almatar near the Russian Embassy.

Do not put any other email address in copy when submitting your bid, or you may be disqualified.

Clearly specify the following text in the subject line:

RFQ No. UNFPA/SDN/RFQ/Dignity Kits/02/24 US Dollars (USD). Conversion of currency into the UNFPA preferred currency shall be based only on UN Operational Exchange Rate prevailing at the time of competition deadline, which can be checked at <http://treasury.un.org/operationalrates> .

If payment is executed in US Dollar (USD), it is the Bidder's responsibility to own a bank account in US Dollar (USD) registered in the name of the company and be authorized to receive electronic transfer (EFT) in US Dollar (USD).

Your earliest response to this query would be highly appreciated, but not later than:

06/04/2024, 03.00 pm Sudan local time

Note: Current UNFPA supplier policies apply to this solicitation and can be found at: <http://www.unfpa.org/suppliers>.

Best regards,

Name of Contact Person in UNFPA: Mohamed Abdalla, mabdallah@unfpa.org

Email : sudan.office@unfpa.org, or by hand to UNFPA office in Port Sudan, Hay Almatar near the Russian Embassy.

Do not submit your bid to these contacts, or your bid will be disqualified. These contacts are made available only for questions and clarifications.

Bidders shall not receive responses to questions sent to sudan.office@unfpa.org since it is a secure mailbox.