Organizational Context:
The Sudan Country Programme (2013-2016) combines emergency preparedness, humanitarian response, conflict recovery, resilience and development support in an extremely complex political, logistical and security-compromised environment. The CP is designed around six integrated and inter-related outputs with an overall goal of improving maternal health in Sudan. Attention to population dynamics and gender are supportive strategies and the programme targets the most underserved populations, especially women and youth/adolescents. In the Sudan context, this means special attention to the displaced, conflict and environmentally affected communities, nomadic groups, refugees and urban migrants. It is operationalized through one head office in Khartoum, three sub-offices in Darfur and staff presence in other states.

The Programme specialist – HIV/AIDS directly reports to the Assistant Representative under the overall leadership of the UNFPA Country Representative and Deputy Representative. The HIV Programme Specialist is responsible for the overall management of the HIV Program and supervises the HI/AIDS unit team to establish functioning and effective HIV/AIDS team in the CO that will provide quality technical backstopping to all partners in the country.

Job Purpose:
1. Strengthen and reinforce UNFPA leadership role in HIV prevention through provision of high quality technical assistance for government and other national counterparts in the country.
2. Provide overall guidance and support for the HIV team in the CO. Provide substantive input for proper management and monitoring of HIV interventions.
3. Advance the HIV/AIDS policy and advocacy agenda to provide supportive platform for interventions directed towards reduction of HIV transmission with special focus on HIV prevention among most-at-risk populations and comprehensive condom programming.

Work Relations:
The HIV Programme Specialist will work under the direct supervision of UNFPA Assistant Representative and in close relationship with the HIV GF Program Officers, Finance Monitoring Officers, Programme Associate and Programme Assistant to establish functioning and effective HIV team in the CO that will provide quality technical backstopping to all partners in the country.
S/he will work with other Programme Staff in the Country Office to strengthen program delivery and ensure adequate integration and synergy of all CP Outputs.
He/she will work with national counterparts both governmental and non-governmental, as well as CSOs (NGOs, CBOs), Academic Institutions associated with UNFPA to establish functional partnership and coordination mechanisms that will facilitate provision of UNFPA support and response to the national priorities in HIV/AIDS.
S/he will also work with counterparts from UN Agencies, GFATM and Development Partners to identify key national policy/advocacy priorities, enhance joint programming and resource mobilization efforts, and enhance coordination and alignment of the support provided for implementation of national HIV policies and strategies within the context of CPAP, UNDAF and National Development Plans.

Major Activities/Expected Results
- Analyze and interprets the political, social and economic environment relevant to HIV/AIDS and identifies opportunities for UNFPA assistance and intervention focusing on Global Fund activities.
Analyze policy papers, strategy documents, national plans and development frameworks and prepare inputs for policy dialogue, technical assistance coordination and development frameworks to encompassing HIV issues where relevant.

- Provide technical support in result based development, planning, implementation, monitoring and evaluation of HIV/AIDS prevention programmes, strategies and policies with particular focus on HIV/AIDS prevention for MARPs.
- Provide technical services and arrange, facilitate for technical backstopping with UNFPA sub-regional and regional technical and programme Support Team and/or other international consultants as required in the areas of HIV/AIDS.
- Provide leadership, management and guidance for Global Fund supported initiatives. Represent UNFPA in CCM Sub-committee for HIV/AIDS and other related forums. Ensure positioning of UNFPA in new GF initiatives, mobilize resources, monitor implementation and ensure timely and quality reporting to the GF Principal Recipient.
- Ensure comprehensive planning and management (both programmatic and financial) of UNFPA Country, Regional and Global Programmes related to HIV, especially the UBRAF funded/supported projects, and submit timely and quality reports to relevant UNFPA entities (RO, HQ) and donors.
- Expedite and coordinate project implementation through the establishment of collaborative relationships with executing agencies, experts, government counterparts and other UN agencies facilitating timely and efficient delivery of project inputs and addressing training needs of project personnel.
- In collaboration with Key stakeholders, identify and review emerging development issues and their linkages to programme planning, management and research.
- Ensure synergies and inter-linkages with related UNFPA programme components (Emergency RH including in humanitarian settings, RH, Youth and Adolescents, DDR, Gender, PD).
- Evaluate the soundness of strategies proposed/employed in the areas of HIVAIDS within the context of the MDGs, CCA/UNDAF and all other National development frameworks. Represent UNFPA in the relevant UNDAF outcome working groups.
- Oversee procurements including planning, placing of orders for necessary equipment and supplies, for procurement and prepares distribution list of equipment and supplies and keeps records for strengthening logistics system.
- Lead the development and implementation of the HIV/AIDS overall M&E framework and regularly review the tools for monitoring and evaluation and make adjustment to facilitate objective measurement of indicators in the Programme;
- Monitor and evaluate programme and project progress in terms of achieving results, using existing monitoring and evaluation tools; identify constraints and resource deficiencies and recommend corrective action. Monitor projects expenditures and disbursements to ensure delivery is in line with approved project budgets and to realize targeted delivery levels.
- Coordinate with partners to ensure that monitoring system are properly designed , and that data collection and analysis from filed visits are coordinated and standardized across the programme to feed into to programme performance monitoring;
- Technically support programme partners to formulate Terms of Reference and evaluation designs and ensure that evaluation meet high professional standards in line with UNFPA evaluation policy and UN Evaluation norms and standards;
- Disseminate evaluation finding recommendations to the intended audiences in user – friendly methods. In particular, to ensure that effective participatory feedback is provided to community and civil society stakeholders;
- Mobilize resources for the CO by preparing relevant documentation, i.e. project proposals, project summaries, conference papers, speeches, donor profiles, donor reports and participating in donor meetings and public information events.
- Represent the Country office in technical meetings related to HIV/AIDS issues especially the United Nations joint Team on HIV/AIDS and its Technical Working Groups and ensure proper representation in all relevant TWGs.
- Create mechanisms and document knowledge about current and emerging HIV issues, especially for prevention among MARPs, by analyzing programmes, projects, strategies, approaches and ongoing
experience for lessons learned, best practices, and shares for use in knowledge sharing and planning future strategies.

- Advise the UNFPA CO Senior Management on all issues regarding HIV/AIDS in Sudan.
- Undertake other activities as assigned by the immediate supervisor.

**Job Requirements:**

**Education:** Advanced University degree in Medicine (MBBS), Public Health or its equivalent in Community Medicine or related social science field.

**Experience:** Minimum five (5) years’ experience in Reproductive Health and HIV/AIDS programme planning and implementation in a context of results-based management and programming.

  - Extensive knowledge and experience in reproductive health and HIV/AIDS situation and trends, thorough understanding of the social, economic and political context of the country and region and successful record of health management responsibilities.
  - Experience with projects or programmes implemented by multinational or bilateral donors.
  - Proven technical and managerial skills in the development of project proposals, implementation, monitoring and evaluation of reproductive health programmes.
  - Broad knowledge of international reproductive health, population and development issues with specific attention to gender-aware and gender-sensitive and human rights approaches.

**Languages:** Fluency in both written and spoken English and working knowledge of Arabic is a requirement.

**Computer Skills:** Experience in the usage of computers and office software packages (MS Word, Excel, etc.). Experience in handling of web-based management systems.

**Required Competencies:**

**Values:** (Exemplifying integrity, Demonstrating commitment to UNFPA and the UN system, embracing Cultural diversity, embracing change)

**Core Competencies:** (Achieving results, Being accountable, Developing and applying professional Expertise/business acumen, Thinking analytically and strategically, Working in teams/managing ourselves and our relationships, Communicating for impact)

**Managerial competencies :** (Providing strategic focus, Engaging internal/external partners and stakeholders, Leading, developing and empowering people/creating a culture of performance, Making decisions and exercising sound judgment)

**Functional competencies:** (Advocacy/Advancing a policy-oriented agenda, Leveraging the resources of national governments and partners/building strategic alliances and partnerships, Delivering results-based programmes, Internal and external communication and advocacy for results mobilization)

**UNFPA offers an attractive compensation package commensurate with experience.** Interested applicants should submit their updated CVs and Personal History form with photocopies of certificates to the UNFPA (United Nations Population Fund) Operations Manager Office, Manshia, Block # 1/S, House No. 386, P.O. Box 913, Khartoum, Sudan or by email: shakir@unfpa.org or through www.sudanjob.net.

**UNFPA provides a work environment that reflects the values of gender equality, teamwork, respect for diversity, integrity and a healthy balance of work and life. We are committed to maintaining our balanced gender distribution and therefore encourage women to apply.** Notice: There is no application, processing or other fee at any stage of the application process. UNFPA does not solicit or screen for information in respect of HIV or AIDS and does not discriminate on the basis of HIV/AIDS status.